



**Sister Cities Association of Salisbury/Wicomico County (SCA of SWC)
February 4, 2009, 4:00pm
Chamber of Commerce Conference Room**

Meeting Minutes

Attendance: George Whitehead, Chair; Gina Boobar, Secretary; Ernest Boger, Treasurer; Eli Bulla; Cindy Feist; James Gillespie; Robert Williams; and Tom Welsh.

I. George Whitehead called the meeting to order at 4:01 pm.

II. Approval of Minutes of 1/7/09 Meeting

Ernest Boger made a motion to approve the minutes of the January 7, 2009, meeting. James Gillespie seconded the motion. It was unanimously approved.

III. Treasurer's Report / Update on Fundraising

Dr. Boger reported that the SCA of SWC has received \$550 in donations to date. (This amount is pending documentation. The Chamber is showing that only \$510 in donations have been received). A check was written in the amount of \$510 to Sister Cities Intl. to pay membership dues.

IV. Subcommittee Reports

Cultural Affairs Committee: James Gillespie said that on Friday, February 6th, the Bistro at SU will hold an Estonian dinner from 4:30pm to 7:30pm. Thank you to Agata Liszkowska who coordinated this event with SU Dining Services. George added that he will distribute copies of the SCA of SWC fact sheet at the dinner.

George said that on February 16th, an Estonian film will be shown at SU. They have offered to let the SCA of SWC lead the discussion which will follow the film. If anyone is interested, please let him know.

James announced that regretfully he has to resign from the SCA of SWC.

Gina gave a report from Marion Keenan, who is currently visiting Salisbury, England. Marion said that she discussed with Jan and Ken Cardy, last year's Mayor and Mayoress, how to expand the relationship between the two cities. They suggested using videoconferencing using Skype. She also suggested that she could email Salisbury, England, about our activities, cultural events, etc, and get information from Salisbury, England, to bring to each Sister Cities meeting.

Education Committee: George introduced Robert Williams, Executive Director of IPPS Mentoring Program. Mr. Williams explained that he is working on establishing criteria and a curriculum for the mentor/mentee program. He would like to consider tying this in with the Sister Cities program.

Business Committee: Eli explained that John Hickman is prepared to move forward with applying for a tax id number, incorporation and filing for 501(c)(3) status as soon as funds are available to pay for these application fees. Also, the Business Committee has discussed bringing in someone from the State Department to talk about importing/exporting.

V. Update from Eli Bulla, Sister Cities Intern

Eli said that in the short report the committee asked him to compile each month about Salisbury, England and Tartu, Estonia – what topics would the committee like to see in the report? Topics discussed include – special events, government news, information that could not be found easily on the Internet about each city.

VI. 2009 Officers

George said that he will defer this agenda item until March since many Board members are not in attendance.

VII. Other Business

Tom Welsh, a new member of the SCA of SWC, explained that he was involved with the Sister Cities Association in Jacksonville, Florida, for many years. He discussed the organization of the Jacksonville Sister Cities Association and some of the challenges they faced. He said he will introduce Gina Boobar, via email, to her counterpart in Jacksonville, Nancy Olsen.

VIII. Concluding Remarks, Adjournment

The meeting was adjourned at 4:55 pm.

The next regular meeting will be on Wednesday, March 4, 2009, at 4:00pm, in the Chamber of Commerce Conference Room.

Respectfully submitted,
Gina Boobar, Secretary